**Sample Housekeeper Checklist**

**This is a list of many chores to be performed, please keep in mind that your housekeeper(s) will be there approximately 2 (-4) hours. Try to make your list reasonable in order for her (them) to complete the work needed. You may want to make two (2) lists and alternate them every other week to get things that need done on a regular basis and those things that need done periodically.**

**You can simply print this page by clicking here!**

Housekeeper Checklist

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

KITCHEN & BEDROOMS

\_\_\_\_ Outside Cabinets

\_\_\_\_ Cobwebs

\_\_\_\_ Counter Tops

\_\_\_\_ Ceiling Fan

\_\_\_\_ Sinks-

\_\_\_\_ Furniture Dusting

\_\_\_\_ Light Switches

\_\_\_\_ Picture Frames (Top)

\_\_\_\_ Kitchen Sink Window

\_\_\_\_ Door Frames (Top)

\_\_\_\_ Eating Area

\_\_\_\_ Window Sills

\_\_\_\_ Stove Top

\_\_\_\_ Mini Blinds (Dusted)

\_\_\_\_ Refrigerator Top & Front

\_\_\_\_ Light Switches

\_\_\_\_ Refrigerator (Vents)

\_\_\_\_ Mirrors (No Streaks)

\_\_\_\_ Appliances Wiped Down

\_\_\_\_ Bed Frame & Headboard Dusted

\_\_\_\_ Microwave (Inside & Out)

\_\_\_\_ Bed Linens (Change if Sheets are left out)

\_\_\_\_ Microwave (Vents)

\_\_\_\_ Baseboards (extra charge)

\_\_\_\_ Vacuuming (Includes Under Bed)

\_\_\_\_ Rugs

\_\_\_\_ Empty Trash

\_\_\_\_ Floors (All Corners) Sweep, Mop, & Dry

\_\_\_\_ Empty Trash

BATHROOMS & DUSTING

\_\_\_\_ Tub/Shower (Including top edge of tile)

\_\_\_\_ Cobwebs

\_\_\_\_ Shower/Tub Faucets & Knobs (Polished)

\_\_\_\_ Ceiling Fans

\_\_\_\_ Tiles

\_\_\_\_ Door Frames (Tops)

\_\_\_\_ Counter Tops

\_\_\_\_ Window Sills

\_\_\_\_ Sinks

\_\_\_\_ Furniture

\_\_\_\_ Faucets (Polished)

\_\_\_\_ TV (Extra Attn.)

\_\_\_\_ Toilet

\_\_\_\_ Picture Frames (Top)

\_\_\_\_ Light Fixtures

\_\_\_\_ Mirrors (No Streaks)

\_\_\_\_ Cabinet Fronts

\_\_\_\_ Carpets (Including edges w/small vac)

\_\_\_\_ Window Sills

\_\_\_\_ Rugs

\_\_\_\_ Mini Blinds (Dusted)

\_\_\_\_ Stairs (With Small Vacuum)

\_\_\_\_ Light Switches

\_\_\_\_ Under Furniture Cushions

\_\_\_\_ Door Frames (Top)

\_\_\_\_ Picture Frames

\_\_\_\_ Baseboards

\_\_\_\_ Rugs

\_\_\_\_ Floors (All Corners) Sweep, Mop, & Dry

\_\_\_\_ Empty Trash

Housekeeper, please sign when job is completed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_